



General Packing Guide

Limit your boxes and cartons to a maximum of 50 pounds.

- Wrap items carefully.
- Use crushed newsprint for cushioning.
- Use boxes that can be securely taped shut.
- Label all boxes, with your name, room the box should go to and brief description of contents.

What Type Of Box Should I Use?

- **Book Box:** Used for packing heavy items like books, records, photo albums, canned goods and tools.
- **Medium Box:** General all-purpose box. Ideally used for packing small appliances, non-perishable foods and clothing.
- **Large Box:** Used for packing lighter items like linens, pillows, clothing, large toys, and lampshades.
- **Extra Large Box:** Similar use as the large box, generally for overstuffed items like comforters, pillows and baskets.
- **Dish Pack Box:** Used for packing dishes, glasses, china, stemware and any other fragile items.
- **Wardrobe Box:** Used as a portable closet. Clothes remain on hangers minimizing wrinkling.
- **Mirror / Picture Box:** 4 adjustable cartons that fit each mirror, picture or glass table top exactly. Use this with 3 Ply Paper Pads.
- **Packing Paper:** Use this clean, unprinted newsprint paper for wrapping for fragile items for a safer transport, also extra protection to cushion inside of boxes.
- **Tape:** Strong Poly Tape used to secure and reinforce your boxes.